

APPROVED
by Resolution No. S-2017-1-6 of the Senate of
Vilnius University
of 24 January 2017
(version of the Resolution of the Senate of
Vilnius University
of 2026 No.)

REGULATIONS OF THE FACULTY OF ECONOMICS AND BUSINESS ADMINISTRATION OF VILNIUS UNIVERSITY

CHAPTER I GENERAL PROVISIONS

1. The Faculty of Economics and Business Administration of Vilnius University (hereinafter – the University), (hereinafter – FEBA) is an internal organisational unit of the University having the status of a core academic unit, in which all principal types of the University's activities are carried out. FEBA has internal autonomy, the limits of which are established by these Statutes.
2. FEBA shall be established and dissolved, and its Statutes shall be approved by the Senate of the University (hereinafter – the Senate) upon the proposal of the Rector of the University (hereinafter – the Rector).
3. In its activities, FEBA shall be guided by the Statute of the University (hereinafter – the Statute), the Regulations on Research, Artistic Activities and Studies, these Statutes, other legal acts adopted within their competence by the Senate, the University Council, the Rector and FEBA governing bodies, and by the laws and other legal acts of the Republic of Lithuania.
4. FEBA activities shall be financed from state appropriations, funds owned by the University and other lawfully obtained funds.
5. FEBA shall have a flag, letterhead, logo and seal approved by the Senate, which shall comply with the University's traditions and the requirements set out in the Vilnius University Visual Identity Guidelines. The FEBA website shall comply with the requirements set out in the University's Visual Identity Guidelines. The FEBA letterhead and seal shall be used in FEBA operational documents falling within the competence of FEBA.
6. The self-government of FEBA shall be exercised by the FEBA Council (hereinafter – the Council), formed in accordance with the procedure established by the Statute, the Procedure for the Election of Members of Councils of Core Academic Units approved by the Senate, and these Statutes.
7. FEBA shall be headed by, and responsibility for its activities shall rest with, the Dean of FEBA, who shall be elected and appointed in accordance with the procedure established by the Statute, legal acts approved by the Senate, and these Statutes.
8. The structure of FEBA consists of the FEBA governing bodies (the Council and the Dean of FEBA) and internal organisational units.
9. In accordance with the procedure established by laws and University legal acts, FEBA may have the right to independently make decisions on public procurement and independently conduct procurements, have a separate budget line for procurement, independently conclude procurement contracts and make payments under such contracts from its own budget.

CHAPTER II OBJECTIVES AND TASKS OF FEBA

10. The activities of FEBA are based on the University's mission, objectives and principles of activity established in the Statute and on the priorities set out in the FEBA activity plan. The

objectives of FEBA are to train highly qualified specialists and researchers; develop high-level international research; ensure the unity of research and studies; ensure the quality of research and studies; participate in innovation activities and the development of high-technology businesses; and educate active and responsible citizens and leaders of society.

11. The main tasks of FEBA are:

11.1. to initiate, organise and conduct international-level research in the fields of management and economics within the social sciences, as well as interdisciplinary research, and to disseminate research achievements nationally and internationally;

11.2. to initiate, organise and provide studies at all levels, including non-formal education, train researchers, and carry out other educational or teaching activities;

11.3. to join international research networks and institutions and implement advanced practices in the organisation of research and studies;

11.4. to participate in national and international research, study and education programmes and projects, taking into account their relevance to the areas of activity developed by FEBA;

11.5. to develop modern infrastructure for research, experimental, social, cultural and technological development and innovation activities based on open-access principles;

11.6. to promote and develop cooperation between the research, business and public sectors in implementing innovations; to cooperate with Lithuanian and foreign study, research and business institutions and social partners; and to represent the University nationally and internationally;

11.7. to carry out and develop service provision, consulting and expert activities;

11.8. to foster the University's values and long-standing traditions, encourage members of the FEBA community to participate in university-wide activities, and promote socially responsible behaviour and volunteering;

11.9. to foster and develop relations with FEBA alumni;

11.10. to carry out other activities necessary for the implementation of the University's strategic activity plan.

12. The objectives and tasks of FEBA shall be implemented by the FEBA community.

13. In accordance with the University's strategic activity plan, FEBA shall prepare and implement its activity plan, which shall specify priorities, measures for their implementation, deadlines, indicators, resources and persons responsible for implementing the measures. The FEBA activity plan shall be prepared for a period of five years, in accordance with the University's strategic activity plan and the objectives and tasks of FEBA.

CHAPTER III THE COUNCIL

14. The Council is a collegial self-government body of FEBA, formed for a four-year term.

15. Council members, except for the ex officio Council member and student representatives of all study cycles of FEBA delegated in accordance with the procedure established by the University's student representation, shall be elected by direct election by FEBA researchers and teaching staff who meet the requirements set out in Article 12(4) of the Statute (hereinafter – the voters).

16. The Council shall consist of 23 members:

16.1. 8 professors and/or chief researchers working at FEBA who meet the requirements set out in Article 12(4) of the Statute;

16.2. 6 associate professors and/or senior researchers working at FEBA who meet the requirements set out in Article 12(4) of the Statute;

16.3. 2 other members of the academic or non-academic community working at FEBA who meet the requirements set out in Article 12(4) of the Statute;

16.3.1. 1 member of the non-academic community who has worked continuously at FEBA for at least 2 years;

16.3.2. 1 member of the FEBA academic community who meets the requirements set out in Article 12(4) of the Statute;

16.4. 1 representative of FEBA social partners;

16.5. 5 FEBA student representatives in accordance with the requirements of Article 21(11) of the Statute;

16.6. the Dean of FEBA (ex officio member).

17. No later than 3 months before the date of the next Council election, the Council shall allocate the quotas of Council members to be elected under subparagraphs 16.1–16.3 of these Statutes among the Faculty's internal organisational units.

18. The general requirements for the election and removal of Council members shall be established by the Procedure for the Election of Members of Councils of Core Academic Units approved by the Senate. The entity that elected or appointed a Council member may remove the Council member for a criminal offence, misdemeanour, administrative offence, disciplinary or official misconduct, a serious violation of the Statute or the Code of Academic Ethics, or another violation of legal or moral norms incompatible with the duties of a Council member. Additional grounds and procedures for removing student representatives from the Council may be established by the University's student representation.

19. Council elections shall be organised (including candidate registration) and their results determined by the FEBA Election Commission. The composition of the FEBA Election Commission shall be approved, and its chair appointed, by the Central Election Commission upon the proposal of the Dean of FEBA. Members of the Election Commission may not be candidates for Council membership. Council members who are student representatives shall be appointed (elected) in accordance with the procedure established by the University's student representation, subject to the requirements of Article 21(11) of the Statute.

20. At its first meeting, the Council shall elect a Chair of the Council from among its members. Upon the proposal of the Chair, the Council shall approve a Deputy Chair. The Dean of FEBA, a Vice-Dean or a student representative may not be elected as Chair or Deputy Chair of the Council. If the Chair is unable to perform the duties due to illness or other important reasons, the Deputy Chair shall perform the functions of the Chair.

21. The form of the Council's activities shall be meetings. A Council meeting shall be quorate if at least two-thirds of all Council members participate. In exercising its powers, the Council shall adopt resolutions. Council resolutions shall be adopted by a simple majority of the votes of the Council members participating in the meeting, except where these Statutes or the Council's rules of procedure require a qualified majority. Minutes of Council meetings, resolutions and legal acts approved by them shall be registered in the University's document management system and made public in accordance with the procedure established by FEBA.

22. A Council member must notify the Council of a potential conflict of interest that may arise from a decision on an item on the meeting agenda and must recuse themselves from consideration and decision-making on that matter. A Council member must recuse themselves where at least one of the following circumstances exists:

22.1. the matter being decided is directly related to the Council member;

22.2. the matter being decided concerns persons with whom the Council member is related by close kinship, affinity, marriage, partnership or guardianship;

22.3. the Council member, their spouse (cohabiting partner) or close relatives have a direct or indirect interest in the outcome of the matter;

22.4. there are other circumstances that may raise doubts about the impartiality of the Council member.

23. The Council shall:

23.1. approve its rules of procedure;

- 23.2. elect the Dean of FEBA and submit the elected candidate to the Rector for appointment;
- 23.3. express no confidence in the Dean of FEBA if at least two-thirds of all Council members vote in favour, or decide by a simple majority on the no-confidence expressed by the Rector in the Dean of FEBA;
- 23.4. if the Rector does not appoint the Dean of FEBA elected by the Council by a reasoned decision, conduct a repeat election for the Dean of FEBA;
- 23.5. upon the proposal of the Dean of FEBA, approve the FEBA activity plan;
- 23.6. consider and approve the annual activity report submitted by the Dean of FEBA and, no later than 1 March, submit to the Rector for information the Council's decision and the FEBA activity report on the implementation of the FEBA activity plan;
- 23.7. if the Council does not approve the annual FEBA activity report, the Rector shall be informed and the Dean of FEBA shall be given one month to amend and/or clarify the report and resubmit it to the Council for consideration; if the Council does not approve the annual FEBA activity report upon reconsideration, it shall vote on a declaration of no confidence in the Dean of FEBA and immediately inform the Rector; in this case, the Rector may also express no confidence in the Dean of FEBA;
- 23.8. upon the proposal of the Dean of FEBA, determine the number of Vice-Deans and approve the Vice-Deans and their areas of activity;
- 23.9. upon the proposal of the Dean of FEBA, establish and dissolve academic units (departments and centres) and non-academic units (divisions);
- 23.10. upon the proposal of the Dean of FEBA, approve and remove heads of academic units;
- 23.11. upon the proposal of the Dean of FEBA, consider and propose amendments to the FEBA Statutes to the Rector for submission to the Senate for approval;
- 23.12. upon the proposal of the Dean of FEBA, approve the report on the implementation of the annual estimate of FEBA income and expenditure;
- 23.13. upon the proposal of the Dean of FEBA, approve FEBA research areas and endorse research topics (programmes);
- 23.14. select and submit to the Rector for approval the composition of doctoral committees in the relevant field(s) of science;
- 23.15. consider study programmes and submit them to the Senate for approval in accordance with the procedure established by the University;
- 23.16. approve the committees of the study programmes implemented by FEBA and their chairs;
- 23.17. consider proposals of the head of FEBA regarding the number of study places at FEBA and admission requirements;
- 23.18. upon the proposal of the Dean of FEBA, approve legal acts regulating research and studies at FEBA that do not fall within the competence of the Senate and the Rector or a person authorised by the Rector;
- 23.19. familiarise itself with the results of institutional evaluation, comparative expert evaluation, formal evaluation of research activities and evaluation of fields of study, submitted self-assessment and feedback reports, or plans for implementing recommendations, and monitor the implementation of such plans;
- 23.20. consider proposals by the Dean of FEBA to the Rector to announce competitions for positions of professor and chief researcher;
- 23.21. consider and submit to the Rector candidates proposed for the titles (status) provided for in the University's Regulations on Emeritus, Affiliation and Honorary Titles;
- 23.22. upon the proposal of the Chair of the Council, establish the FEBA Academic Ethics Commission and appoint its chair;
- 23.23. upon the proposal of the Chair of the Council, establish the FEBA Dispute Resolution Commission and appoint its chair;

23.24. perform other functions provided for in the University's legal acts, as well as exercise powers not expressly specified in legal acts that are related to the purpose of the Council defined in Article 28(3) of the Statute and Clause 6 of these Statutes.

CHAPTER IV THE DEAN OF THE FACULTY

24. A person who meets the requirements for a dean established in the Statute may serve as Dean of FEBA.

25. The Dean of FEBA shall be responsible and accountable to the Council and the Rector. By virtue of office, the Dean of FEBA is a member of the Rectorate and participates in the University's strategic governance. In matters of economic and property management and other matters concerning the organisation of non-academic activities at FEBA, the Dean of FEBA shall also be accountable to the University Chancellor (hereinafter – the Chancellor).

26. The Dean of FEBA shall be elected for a five-year term in accordance with the Statute and these Statutes.

27. The Council shall announce a competition for the position of Dean of FEBA no later than 4 months before the expiry of the term of office of the incumbent Dean of FEBA. The time limit established in this Clause shall not apply where the Dean's powers terminate earlier for other reasons.

28. The competition for the position of Dean of FEBA and the election shall be organised (including candidate registration) and the results determined by the FEBA Election Commission. Members of the FEBA Election Commission may not be candidates for the position of Dean of FEBA.

29. The Council shall elect the Dean of FEBA by secret ballot from among the candidates who have nominated themselves, in accordance with the procedure established by the Statute and these Statutes, and shall submit the elected candidate to the Rector for appointment. A candidate shall be deemed elected as Dean of FEBA if they receive more than half of the votes of all Council members.

30. If none of the candidates receives more than half of the votes of all Council members, a repeat secret ballot shall be held, in which the candidate who received the highest number of votes in the first round and one or more candidates who received the second-highest and equal number of votes, or two or more candidates who received the highest and equal number of votes, shall participate. If the Dean of FEBA is not elected after the repeat ballot, the Council shall announce a new competition for the position of Dean of FEBA.

31. The results of the election of the Dean of FEBA shall be published by the FEBA Election Commission on the FEBA website no later than the next working day after the election. The election results may be appealed to the Central Election Commission no later than 2 working days after publication; having examined the appeal within no more than five working days, the Central Election Commission may leave the election results unchanged or declare the election invalid. If the election is declared invalid, a repeat secret ballot shall be held in which all candidates shall participate.

32. The Council shall notify the Rector in writing of the results of the election of the Dean of FEBA no later than the next working day and submit the elected candidate for appointment as Dean of FEBA. If the elected Dean of FEBA is not appointed by a reasoned decision of the Rector, the Council shall announce a repeat election for the Dean of FEBA. Until the Dean of FEBA is elected, the Rector shall appoint one of the Vice-Deans of the former Dean of FEBA to temporarily head FEBA, or, in their absence, another FEBA employee.

33. The same person may serve as Dean of FEBA for no more than two consecutive terms. This provision shall also apply where a person served as Dean of FEBA for less than a full term (of either of the two terms).

34. The Dean of FEBA shall have deputies – Vice-Deans, one of whom shall be responsible for the organisation of studies at FEBA. All Vice-Deans shall be subordinate and accountable to the Dean of FEBA. Upon the proposal of the Dean of FEBA, the Council shall approve the Vice-Deans and their areas of activity and shall take decisions on the removal of Vice-Deans.

35. The term of office of the Vice-Deans shall be linked to the term of office of the Dean of FEBA: upon the election and appointment of a new Dean of FEBA, the powers of the Vice-Deans of the former Dean of FEBA shall terminate. The newly elected and appointed Dean of FEBA may propose to the Council that the terms of office of the former Dean's Vice-Deans be temporarily extended until new Vice-Deans of the Dean of FEBA are appointed in accordance with these Statutes.

36. The Dean of FEBA shall:

36.1. be responsible for managing FEBA and for implementing the FEBA activity plan in accordance with the University's strategic activity plan;

36.2. be responsible for ensuring that FEBA activities comply with the Statute, laws and implementing legal acts, and University legal acts;

36.3. be responsible for the overall efficiency and quality of study programmes and research; ensure the links between study programmes and research, experimental, social and cultural development, and innovation activity topics (programmes);

36.4. prepare and submit the FEBA activity plan and amendments thereto to the Council for approval; organise measures, mobilise resources and create incentives necessary for implementing the FEBA activity plan; monitor, control and regulate the progress of implementation of the FEBA activity plan and be responsible for the quality of its implementation;

36.5. submit the annual FEBA activity report to the Council for consideration;

36.6. submit the Vice-Deans and their areas of activity to the Council for approval; the elected and appointed Dean of FEBA may also submit candidates for Vice-Deans to the Council for approval before the beginning of the term of office;

36.7. submit proposals to the Council concerning amendments to the FEBA Statutes;

36.8. submit proposals to the Council concerning the establishment and/or dissolution of academic units (departments and centres) and non-academic units (divisions);

36.9. submit heads of academic units to the Council for approval or removal;

36.10. submit the report on the implementation of the annual estimate of FEBA income and expenditure to the Council for approval;

36.11. submit proposals to the Council concerning FEBA research areas and/or topics (programmes) of research, experimental, social development and innovation activities;

36.12. with the approval of the Council, submit proposals to the Rector concerning the number of study places at FEBA and admission requirements;

36.13. submit to the Rector or persons authorised by the Rector proposals concerning the tuition fees for studies conducted by FEBA, the amounts of fees not directly related to the implementation of study programmes, and the prices of other services provided by FEBA;

36.14. submit rules regulating studies and research at FEBA to the Council for approval;

36.15. with the approval of the Council, propose that the Rector announce competitions for positions of professor and chief researcher;

36.16. propose to the Rector the employment and dismissal of FEBA employees and the awarding of incentives to them;

36.17. ensure the professional development of FEBA employees;

36.18. organise and ensure the lawful and efficient use of FEBA funds and the assets assigned to it;

36.19. be responsible for public procurement at FEBA;

36.20. be responsible for FEBA's international relations;

36.21. coordinate the conclusion of contracts necessary for research and study activities carried out by FEBA and ensure the implementation of contracts concluded on the initiative of FEBA;

36.22. implement the University's quality policy at FEBA, monitor its implementation and be responsible for achieving FEBA quality indicators;

36.23. perform other functions and duties assigned to the head of FEBA by University legal acts.

37. In implementing the FEBA activity plan and the functions and tasks assigned to the Dean of FEBA, the Dean shall, within their competence, issue orders and directives and give binding

instructions to members of the FEBA academic community and other employees. Decisions made by the Dean of FEBA shall be registered in the University's document management system.

38. In accordance with the procedure established by these Statutes, a permanent collegial body advising the Dean of FEBA on matters of activity organisation may be formed at FEBA. The collegial body shall mandatorily include the Vice-Deans and the chair of the FEBA unit of the University's student representation. The form of the collegial body's activities shall be meetings. Meetings of the collegial body shall be chaired by the Dean of FEBA or a chairperson appointed by the Dean of FEBA.

39. The Dean of FEBA may establish bodies for activity planning and organisation, international advisers, patrons and other permanent or temporary advisory bodies.

40. The powers of the Dean of FEBA shall terminate upon expiry of the term of office, resignation or death. The Dean of FEBA must resign immediately if the Council expresses no confidence in them by a two-thirds majority of all Council members or if the Council, by a simple majority, supports the no-confidence expressed by the Rector. If the Dean of FEBA, in whom the Council or Rector has expressed no confidence, does not resign immediately after the Council adopts the relevant decision, their employment contract shall be terminated for violation of this Clause and Article 28(4) of the Statute, which shall be deemed a serious breach of employment duties. Until a new Dean of FEBA is elected, the Rector shall appoint one of the former Dean's Vice-Deans to temporarily head the unit, or, in their absence, another FEBA employee.

CHAPTER V STRUCTURAL UNITS

41. FEBA shall comprise academic units without the rights of an administrative unit (departments and/or centres) and non-academic units (divisions), the number and purpose of which shall be determined by FEBA's effective management priorities.

42. Academic and non-academic units at FEBA shall be established in accordance with the procedure laid down in these Statutes. The positions of heads of academic and non-academic units shall not be considered positions in the staffing structure. An additional payment may be made for performing these duties in accordance with University legal acts.

43. A department and/or centre is an academic unit that brings together academic staff performing functions in the areas of studies and research and participating in other FEBA activities.

44. Departments and centres shall be headed by a head of the department and/or centre, who shall be approved by the Council from among the department's employees working at FEBA upon the proposal of the Dean of FEBA. The Dean of FEBA shall ensure the material and organisational conditions necessary for the activities of the department and/or centre.

45. The head of an academic unit shall:

45.1. coordinate the research activities of the academic unit's employees;

45.2. propose research areas;

45.3. convene meetings of the academic unit, organise consultations and chair them;

45.4. organise the implementation of legal acts adopted by the University and FEBA in the academic unit;

45.5. submit proposals to the Dean of FEBA concerning the adoption and improvement of rules regulating research and studies at the Faculty and approved by the Council;

45.6. perform other functions assigned to the head of an academic unit by University legal acts.

46. A division is a non-academic unit providing services that ensure FEBA's academic activities and/or performing other non-academic functions of FEBA. The regulations of a division shall be approved by the Dean of FEBA.

47. The head of a non-academic unit shall:

47.1. coordinate the activities of the non-academic unit and its employees;

47.2. convene meetings of the non-academic unit, organise consultations and chair them;

- 47.3. organise the implementation of legal acts adopted by the University and FEBA in the non-academic unit;
- 47.4. perform other functions assigned to the head of a non-academic unit by University legal acts.

CHAPTER VI RESEARCH AND STUDIES

48. High-level international research in the fields of economics and management within the social sciences, as well as interdisciplinary research, shall be carried out at FEBA.

49. Organisational units without the rights of an administrative unit may be established to organise and carry out research.

50. FEBA shall organise full-time and part-time studies. In accordance with the procedure established by laws and University legal acts, studies shall be conducted at three cycles – first-cycle (Bachelor's), second-cycle (Master's and specialised professional) and third-cycle (doctoral) – as well as professional, minor, supplementary, pedagogical specialisation, teaching subject module and non-formal studies.

51. First- and second-cycle studies shall be coordinated and administered by the Vice-Dean responsible for the organisation of studies and by a non-academic unit subordinate to the head of FEBA and responsible for coordinating and administering studies at FEBA.

52. First- and second-cycle study programmes shall be supervised by study programme committees, which shall be accountable to the Council for their implementation. Study programme committees shall be established and operate in accordance with the procedure established by University legal acts.

53. The chairs of FEBA study programme committees and a person delegated by the University's student representation shall form a Study Collegium advising the Vice-Dean responsible for the organisation of studies.

54. To organise and conduct doctoral studies, a doctoral committee in the relevant field(s) of science, approved by the Rector, shall be established in accordance with the procedure established by legal acts. A doctoral school (schools) may also be established in accordance with the Regulations on Doctoral Schools approved by the Senate.

CHAPTER VII FACULTY ASSETS

55. FEBA funds shall consist of:

55.1. a share of the state appropriations received by the University allocated, in accordance with the procedure established by legal acts, to finance first- and second-cycle studies, doctoral studies and research at FEBA, after the allocation of the share of funds established by the University to cover general University expenses;

55.2. own funds and funds received under assignments for studies and teaching services, as well as for research, innovation and technological development activities carried out by FEBA, after the allocation of the share of funds established by the University to cover general University expenses;

55.3. funds received as support for FEBA and other lawfully acquired funds, after the allocation of the share of funds established by the University to cover general University expenses.

56. Assets managed and used by FEBA constitute part of the University's assets and are assigned, in accordance with the procedure established by University legal acts, to ensure the activities specified in these Statutes. FEBA assets shall be accounted for in accordance with the procedure established by the University.

CHAPTER VIII INTERNAL ADMINISTRATIVE CONTROL OF THE FACULTY

57. Financial and economic activities of FEBA shall be controlled by the Chancellor or employees authorised by the Chancellor in accordance with the procedure established by the University.

58. Monitoring and control of the implementation of the FEBA activity plan shall be carried out by the Rector or a person authorised by the Rector, on the basis of the conclusion submitted to the Rector by the Council.
